



CAC Meeting Minutes

Thursday December 7, 2023
6:00 – 7:30 PM

Attendees:

CAC Members: 4 of 6 members present = 67% (≥50%)

- Loren Hanson
- Maureen Reeder
- Ron Hoffmeyer
- Curtis Witt
- Woody Spitzmueller
- Anna Alswager

Staff: Danielle Studer, Emily Dick
Board members: Matt Tofanelli
Other: Lisa Quinn, Richard Schirber

CAC Business 6:00 (Meeting called to order at 6:00)

- Approval of the agenda: All ayes
- Approval of September Minutes: First Maureen, Second Curtis, All ayes. Motion carries.
- Review of October/November Board Meetings:
 - Draft Fish Lake Management Plan was reviewed with Spring Lake Township
 - Carp management presentation was given, may move to maintenance level on Upper Prior
 - Boat ramp improvement updates were given- \$500,000 was given from legislature. Updates starting in spring 2024.
 - Anna Alswager was approved as a CAC member.
- Introductions for new member and visiting applicant.
- 2024 Meeting Schedule: Vote
 - 6-7:30pm last Thursday of odd months, except November will be replaced with December 5th
 - Motion to approve by Curtis, Seconded by Maureen. All ayes, motion carries.
- 2024 Budget follow-up
 - Question on budget shift-
 - Last meeting a CAC member asked why there was a 20% increase in Projects and Programs from last year. The reason being that the Prior Lake Outlet Channel budget reduced from \$180,000 to \$0.
 - Lake Association Education Request
 - Previous CAC request to reach out to lake associations to see if the District can provide monetary support to lake associations for their creation of educational materials that support lake conservation activities, including wake etiquette. Spring Lake association responded that support would be helpful for printing materials. Prior Lake association wanted to collaborate in

discussion with Ron Hoffmeyer and discussion was delayed until he was present. There was discussion about using different medias to reach different groups. Discussion on using the association of lake associations to see if there are already existing tools to grow from. There was interest in coordinating with local lake association presidents to start.

- MN Watersheds Resolution Process
 - Overview was given on MN Watersheds and how the organization sets its annual resolution. PLSLWD will be a member in 2024, and cannot help shape resolutions or vote on them until we are members. The resolutions for 2024 were set at the annual meeting in the first week of December 2023, but the District will not be able to see them until we are members in January 2024. There is interest in seeing the resolutions in January and bringing back for discussion.
 - Recruitment Process/Progress
 - Progress- 1 new member Anna Alswager, 2 applicants
 - 10 Community entry points (places to present and pitch)
 - The group discussed the primary community gathering places that the District could do focused outreach to recruit CAC members. Support was given for tabling events and reaching out to these organizations. Prior Lake ladies night, Rotary clubs, Gentlemen's auto, church councils, church bulletins/programs, park/beach announcement boards and school outdoor clubs were also suggested. Commentary was given on the best contacts to reach out to at organizations. Suggestion to present at public forum at Spring Lake Township meetings. Feedback that handouts were appreciated.
 - Mentoring
 - Someone to ask questions or debrief would be helpful for new members. CAC meeting prep or going to a Board meeting together are other ideas. In future, meet with subcommittee groups to understand what those groups focus on. Budget review and comparison would be helpful. Are there options for better communication between meetings and storing materials (i.e. google drive)?
 - Guiding Document review
 - No edits submitted by CAC, and members present were happy with staff suggestions.
 - Staff Project Updates
 - Fish Lake Management Plan- staff gave overview of recommended actions in plan for internal and external load treatments
 - Swamp IESF- staff gave overview of three alternatives and cost/benefit
 - Actions to discuss next meeting:
 - Loren will email prior to next meeting to organize
- Motion to adjourn at 7:42 pm – Motion Curtis, Second Anna. All ayes.